



POSTED:
July 11, 2025
AT 2:00 P. M.
ZONIA G. MORALES
COUNTY AND DISTRICT CLERK
JIM HOGG COUNTY, TEXAS
BY Melda Guerrero DEPUTY

JOB OPPORTUNITY

TRUANCY PREVENTION MANAGER

**Jim Hogg County Juvenile Probation Department
Hebbronville, Texas**

**\$13.15 per hour (Full-time position plus fringe benefits)
Application Deadline: July 30, 2025**

Job Summary:

The Jim Hogg County Juvenile Probation Department is seeking a dedicated and organized professional to serve as the Truancy Prevention Manager. This position plays a critical role in reducing school absenteeism by developing, implementing, and overseeing truancy prevention strategies and programs in collaboration with our local school district, courts, and community stakeholders.

How to Apply:

Interested candidates should submit a resume, cover letter, and three professional references to:

Jim Hogg County Juvenile Probation Department
Attn: Chief Juvenile Probation Officer
409 North Oak Avenue
Hebbronville, TX 78361

For more information, please contact Jim Hogg County Juvenile Probation Department at 361-527-4446.

This is a grant funded position, and its availability is subject to funding being provided.

Jim Hogg County is an Equal Opportunity Employer



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Department: Jim Hogg County Juvenile Probation Department

Location: Hebbronville, Texas

Salary: \$13.15 per hour (Full-time position with fringe benefits)

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Key Responsibilities:

- Develop and implement effective truancy prevention and intervention strategies.
- Collaborate with school officials, parents, juvenile probation officers, law enforcement, and community partners to identify and support at-risk youth.
- Monitor attendance records and initiate early interventions for students with chronic absenteeism.
- Maintain accurate documentation and case files in compliance with state and departmental guidelines.
- Provide outreach, education, and support services to families to address the root causes of truancy.
- Prepare and submit reports to the Chief Juvenile Probation Officer and other relevant entities.
- Represent the department at truancy court hearings and community meetings.
- Assist in the coordination of special programs and grants related to juvenile justice and school attendance.

Minimum Qualifications:

- Bachelor's degree preferred but not required Minimum required is a High School Diploma or GED from an accredited school.
- At least two years of experience working with youth, preferably in juvenile justice, education, or social services.
- Strong organizational, communication, and case management skills.
- Knowledge of applicable Texas laws regarding truancy and juvenile justice.
- Ability to maintain confidentiality and interact professionally with youth and families.
- Bilingual in English and Spanish preferred.
- Must possess a valid Texas driver's license and pass a background check.

Work Conditions:

- Full-time position with occasional evening or weekend hours as needed.
- Office-based with frequent travel within Jim Hogg County for school visits, home visits, and court appearances.

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